



Exhibition, B2B and  
Summit Sessions  
for Aerospace & MRO

Dec. 2025

10 → 11

MATRADE  
Exhibition & Convention Centre (MECC)

**AEROMART**  
SUMMIT KUALA LUMPUR

[www.aeromartsummit-kl.com](http://www.aeromartsummit-kl.com)

## EXHIBITOR TECHNICAL GUIDE



### AEROMART SUMMIT KUALA LUMPUR

December 10<sup>th</sup> – 11<sup>th</sup>, 2025

Kuala Lumpur, Malaysia

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# CONTACT

## Advanced Business Events / BCI Aerospace

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## MATRADE EXHIBITION & CONVENTION CENTRE



### Matrade Venue

Matrade Exhibition & Convention Centre (MECC)  
Menara MATRADE

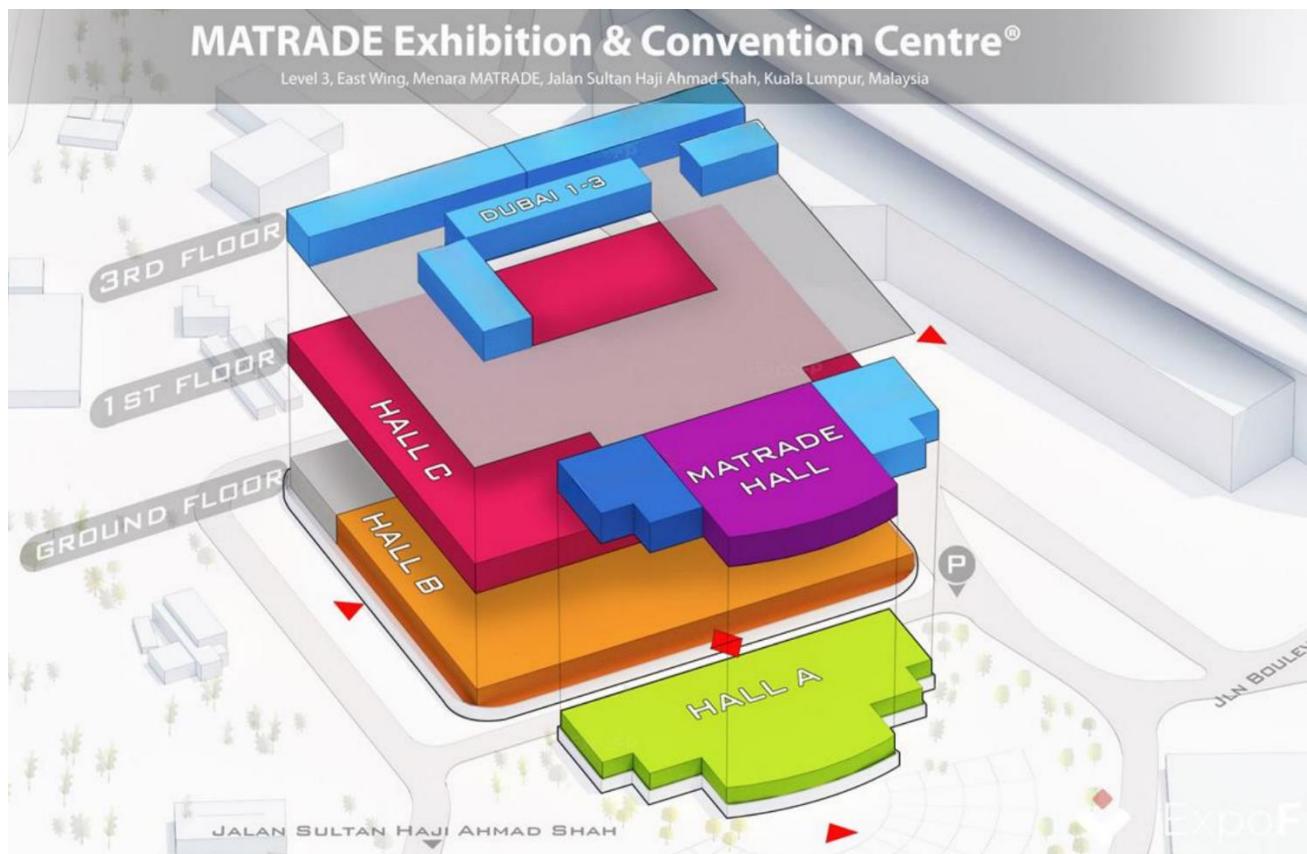
Jalan Sultan Haji Ahmad Shah,  
50480 Kuala Lumpur, MALAYSIA

Tel : +603-6207 7077 / Fax : +603-6203 7037

Email : [info@matrade.gov.my](mailto:info@matrade.gov.my)

Distinctively identifiable from a distance, this 24 story edifice with its unique archway through the building houses the **MATRADE Exhibition and Convention Center (MECC)**. The MECC Building Encompasses the podium, Tower Block, Amphitheatre and Outdoor Exhibition Area. This includes the Matrade Hall, 3 Exhibition Halls, 8 Function Rooms, a theatrette and an Outdoor Exhibition Area.

This year, the B2B Meetings and the exposition will be held on the 3<sup>rd</sup> floor, in **MATRADE HALL**, and Conferences will be held in **DUBAI Room 1-3**.

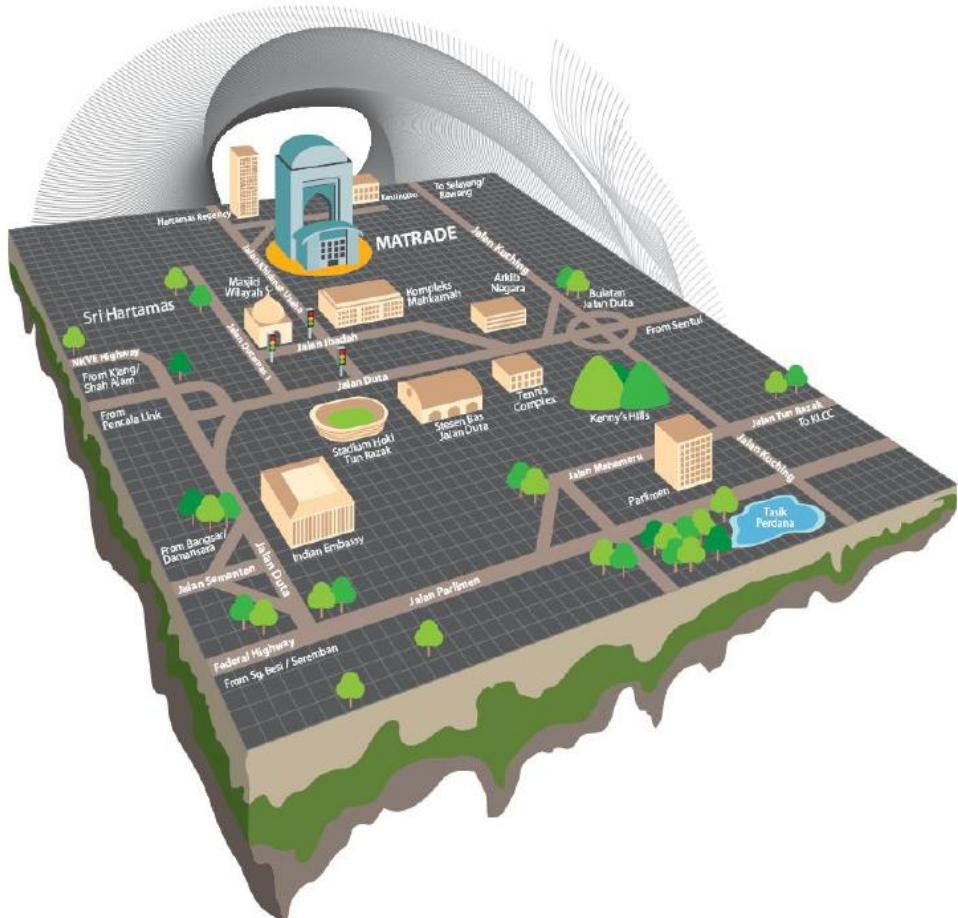


MECC covers more than 106,000 square meters, has technologically advanced facilities and is equipped with Wi-Fi connectivity. It must be one of the best places in Malaysia for Meeting Incentive, Convention and Exhibition (MICE) with emphasis on the Trade-Centric events.

It takes between 45 minutes and 1 hour to go by taxi from the airport to Kuala Lumpur. You can use Public Transport as Bus line 851 or Train Klia T1.

#### PARKING

The parking car is open 24/24h, its location is on the left side of the main gate.  
Rate : 1 day – RM15, 2hours – RM5



## GENERAL INFO MAP AND PUBLIC TRANSPORTATION

You can get to MECC by taxi, bus or train.

### TIMETABLE OF CONVENTION

## Event Program

### December 10th, 2025 - Day 1

- 8:00 Welcoming of participants
- 9:00 - 17:00 Exhibition & BtoB meetings
- 10:00 - 17:00 Summit Conferences
- 12:30 - 14:00 Lunch break
- 17:30 - 19:30 Cocktail

### December 11th, 2025 - Day 2

- 8:00 Welcoming of participants
- 9:00 - 17:00 Exhibition & BtoB meetings
- 12:30 - 14:00 Lunch break
- 18:00 End of event

## RECEPTION AT 08:00 ON DECEMBER 10<sup>th</sup>

Upon your arrival, please come to our reception desk. You will receive a folder containing:

- Your meeting schedule
- Your badge
- Your conference program
- 

## BUSINESS LUNCH ON DECEMBER 10<sup>th</sup> - 11<sup>th</sup>

Business lunches will be served over the two days.

## COFFEE BREAK

You can enjoy the coffee break free of charge from **9:00 to 11:00** and from **14:00 to 18:00**.

*Note: Timetable is given for information only. The final program will be on your planning*

## COCKTAIL RECEPTION

BCI Aerospace has pleasure to invite its participants to **Cocktail Reception** on Wednesday, December 10<sup>th</sup>. It will be held at the

### MATRADE HALL – MECC

**17:30 – 19:30**

## YOUR BOOTH DETAILS

**Access to the stand will be on December 9<sup>th</sup> from 14:00 to 19:00 maximum.** Your stands will be fitted and equipped. The space will be open from December 10th from 8:00.

**The booth removal will be on December 11<sup>th</sup> from 18:00 onwards.**

Depending on the option you have chosen, you have the details below. Each wall panel measures **1m (3.3ft) wide and 2.4m (8ft) high**. Exhibitors are welcome to bring pop-up stands, rollups and other graphics as long as they fit within the dimensions of the selected booth and do not stick out.

Basic Package 6sqm 3m x 2m (9.84ft x 6.56ft)	Basic Package 12sqm 6m x 2m (19.68ft x 6.56ft) or 3m x 4m
 <ul style="list-style-type: none"><li>• 2 Lights</li><li>• 1 Table</li><li>• 3 Chairs</li><li>• Fascia Board</li><li>• Carpet</li></ul>	 <ul style="list-style-type: none"><li>• 4 Lights</li><li>• 2 Tables</li><li>• 6 Chairs</li><li>• Fascia Board</li><li>• Carpet</li></ul>

To customize your booth, you can hang posters or pictures. Remember to attach chains and hooks and clips for hanging on the rails, and a roll of cello tape if the item is lightweight (it is forbidden to drill the walls).

At each booth you will find an electrical outlet. If you have multiple computers to run, kindly order for additional electrical outlet. Electrical outlet is **3-pin plug**.

## ONLINE SERVICES ORDER FORMS

For any extra services, please contact our service provider directly. They will proceed to give you access to their Online Portal, which you can order and pay directly through their platform. Deadline **26<sup>th</sup> November 2025**.

### INNOGEN

**M(r)s MoK Yin Yin**

[Email: askl2025@innogen.com.my](mailto:askl2025@innogen.com.my)

All order **forms are accessible** via Innogen Online Services Centre.

- Furniture
- Electrical / Lighting
- Performance Bond & Administration Fees (For Upgraded Stand/ Custom Made Stand)
- Printing
- Audio Visual
- Service Location Plan
- Contractor Passes
- Design Submission

Link to [INNOGEN ONLINE SERVICE CENTRE](#)

- Exhibitor will receive individual Password / UEI Code to log in to this homepage via email.
- Browse through relevant forms, fill in the necessary form requirements and submit it online and make payment to secure order.
- **A surcharge of 30% will be imposed on all optional orders after 26 November 2025. A surcharge of 50% will be imposed on all on-site orders.**

## TRANSPORTATION

### TAXI & LIMO SERVICES

Airport Limo offers taxi and limo services from Kuala Lumpur International Airport to selected areas in Kuala Lumpur and Selangor.

For more information on rates and bookings, kindly contact **Airport Limo (M) Sdn. Bhd. 019-2727216**.

Booking through with apply web [almgo.my](#)

Coupons for taxis and limos can be obtained at the Airport Limo counters at:

**Arrival Hall, Main Terminal Building**

1. International Arrival Hall (just after Customs, before the public arrival area)
2. Domestic Arrival Hall (public area after Domestic Baggage Clearance)
3. Domestic Baggage Reclaim, Arrival Level

## CAR RENTAL

Select from the car rental booths that are stationed at KLIA. They offer a wide range of modern and excellent fleets of vehicles to suit your travel plans.

COMPANY	LOCATION: MAIN TERMINAL BUILDING	CONTACT NO	OPERATING HOURS
KASINA BARU	Counter B16 Arrival Hall	+603-8787 1739 / 1736	(Mon - Sat) : 7.00am - 10.00pm (Sun & Public Holiday) : 8.30am - 5.00pm
HERTZ CAR RENTAL	Counter B10 Arrival Hall	+603-8776 8448 / +603-8787 4572	(Mon - Sat) : 7.30am - 10.00pm (Sun & Public Holiday) : 7.30am - 7.00pm
PANTAS RENT A CAR	Lot CR17, Block 'D', Car Park	+603-87871988 / +603-87872188 / +603-56381818	(Mon - Sat) : 7.30am - 10.30pm (Sun & Public Holiday) : 9.00am - 5.00pm
MAYFLOWER CAR RENTAL	Counter C1 Arrival Hall	+603-8776 4578	7.00am - 11.00pm (daily)
ORIX CAR RENTAL	Level G, Block D, Short-Term Car Park	+603-8787 4151 / +603-8787 4294	(Mon - Fri) : 7.00am - 11.00pm (Sat, Sun & Public Holiday) : 8.00am - 6.00pm
INSAS PACIFIC RENT A CAR	Counter C4 Arrival Hall	+603-8787 3922 / +603-8787 4393	7.00am - 10.00pm (daily)
AVIS CAR RENTAL	Counter C6 Arrival Hall	+603-8787 4087 / +603-8776 4540	7.00am - 10.00pm (daily)